

CLEANING 101

"I am thankful for a lawn that needs mowing, windows that need cleaning and gutters that need fixing because it means I have a home.... I am thankful for the piles of laundry and ironing because it means my loved ones are nearby."

~Nancie J. Carmody



*We promote green cleaning,
because we want
to protect you,
your family
and the planet.*

PRE-CLEANING – *the day before cleaning*_Trust us! You'll be happier if you don't skip this step! Have everyone including the kids take their personal belongings from the "commons" areas and put them away. Make this a family responsibility. Set a timer. This includes, but is not limited to, shoes, books, toys, games, clothes. Also, go through the house and throw away or recycle old papers and magazines. If there is mail or important papers you need to file or read, gather it and put it in a safe place so that you can sort it later – don't try reading it right now. This won't take long if everyone helps.

NOTE: The kids can help you clean! All of our cleaning tools and supplies are green and safe for you, your family and the planet. Nothing harmful here!

CLEAN BY ZONES

Zone cleaning equals "speed cleaning"! Zones help you identify a cleaning job that needs to be done in every room of the house. Assign a zone to different days or, better yet, to different people in the family. Choose a zone and let's go!

1

ZONE 1 – Rugs / Ceilings, crown moldings / Base boards

Shake out smaller scatter rugs and bath mats, then put them in the washer.

Go around the edge of the ceiling and along the wall in each room to remove dust and cobwebs from corners and crown moldings. Go around every baseboard with the 18" microfiber mop pad which swivels on its side to dust even the top edge of the baseboard. Our microfiber tools make this job fast and easy!

Choose: dry microfiber mop 18", wall wash frame 9" or duster with extendable handle

2

ZONE 2 – Lights and chandeliers / Ceiling fans

Remove globes and wash in BASIC H2 solution. Dry with microfiber cloth. Dust ceiling fans and other light fixtures including chandeliers. Spritz the duster with BASIC H2.

Choose: duster with extendable handle and microfiber cloths and BASIC H2 Window/Mirror spray



3

ZONE 3 – Pictures, frames, wall hangings / Blinds / Switch plates/Doors

Using the recommended microfiber tools, quickly dust everything on the walls, the blinds on the windows, the doors and around the switch plates. Use a light mist of BASIC H2 for spot cleaning.

Choose: duster with extendable handle, trowel with mini-wave or microfiber cloth

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ZONE 4 – Table tops, counters, flat surfaces

Select the largest tabletop in the room and dust it. Now move everything setting on all flat surfaces in that room (except large items like table lamps) to the dusted table. Use a basket or plastic bin to collect small trinkets. Of course, remove breakables individually and carefully.

After all surfaces have been cleared, quickly dust and clean every surface with the trowel or a microfiber cloth. Mist the cloth or surface with BASIC H² solution as window spray for glass and all-purpose spray for furniture.

After dusting all flat surfaces, clean each individual piece with our microfiber cloth as you replace the décor. This will inspire you to re-group your table arrangements for a new, fresher look. You may even decide to “retire” something that you no longer want to display.

Choose: trowel with mini-wave or microfiber cloths for dusting, microfiber mitt or microfiber cloth for cleaning décor, BASIC H2

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ZONE 5 – Electronics / Computers

Dust all of your electronics and computer surfaces.

Choose: trowel with mini-wave or microfiber cloths

7

ZONE 7 – Bathrooms

Bathroom Checklist available.



H2, simply mist the mop pad and mop as usual.

9

ZONE 9 – Windows (inside and out)

How to Clean Windows available.

Voilé!

Great job!!!
Twice the shine in half the time!
Enjoy your green, clean home!

6

ZONE 6 – Kitchen

Kitchen Checklist available.



8

ZONE 8 – Floors

Soak the microfiber mop pads in BASIC H2 solution for about 10 minutes. While they are soaking, sweep or vacuum floors. Next, attach the microfiber mop pad to the swivel mop frame and begin mopping all hard surface floors.

Choose: microfiber mop 18” (one mop pad per 700 sq ft of floor)

NOTE: For hardwood floors, rather than soaking the microfiber mop pad in BASIC



And don't forget to check out the World's Best Clean! www.WorldsBestClean.com